

***Weeden Heights Primary School***

Child Safety Standard 6 - Risk Assessment

A key part of a risk management strategy is a risk assessment. Risk assessments

can take many forms.

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| **Risk Event** | **Existing Management or Strategies or Internal Controls** |  | | | **New Risk Management Controls or Internal Controls** | **Who is Responsible?** | **Residual Risk** |
| **Likelihood** | **Consequence** | **Current Risk Assessment** |
| No organisational culture of child safety – lack of leadership, public commitment and frequent messaging | * Child safety code of conduct * Strategies developed to embed culture of child safety | **Possible** | **Severe** | **Extreme** | * Strategies to embed organisational culture of child safety are reviewed * Statement of commitment to child safety is publicly available * Training for all staff, visitors and induction of contractors | Principal or nominee (Child Safety Officer), School Council President | Low |
| Inappropriate behaviour is not reported and addressed | * Child safety code of conduct * Clear child safety reporting procedures, Performance Management Procedures | **Unlikely** | **Severe** | **High** | * Strategies to embed organisational culture of child safety are reviewed * Refresher training for staff – see eLearning mandatory reporting module | Principal or nominee (Child Safety Officer), School Council President | Low |
| Recruitment of an inappropriate person - inappropriate behaviour | * WWWCC or Victorian Institute of Teaching registration | **Unlikely** | **Major** | **Medium** | * Criminal history search, online searches, pre-employment reference check includes asking about child safety | Principal or nominee (Child Safety Officer) | Low |
| Unquestioning trust of long term employees and contractors or norms | * Strategies developed to embed culture of child safety * Clear child safety reporting procedures | **Possible** | **Moderate** | **Medium** | * Annual and Refresher training for staff – see eLearning mandatory reporting module * Staff briefings on Child safe Standards legislative requirements | Principal, School Council President | Low |
| Engagement with children online | * Child safety code of conduct * Strategies developed to embed culture of child safety | **Possible** | **Moderate** | **Medium** | * Train students and staff to detect inappropriate behaviour * Ensure appropriate settings on all student technologies | Principal or nominee (Child Safety Officer) | Low |
| Unknown people and environments at excursions and camps | * Child safety code of conduct * Strategies developed to embed culture of child safety * Clear child safety reporting procedures | **Unlikely** | **Moderate** | **Medium** | * Assessment of new or changed environments for child safety risks * Ensure Code and strategies apply in all school contexts | Principal or nominee (Child Safety Officer), School Council President | Low |
| Ad-hoc contractors on the premises (eg maintenance) | * Child safe environments Information and awareness for visitors, staff, volunteers and contractors * Adequate monitoring | **Unlikely** | **Moderate** | **Medium** | * Refresher training for frequent contractors | Principal or nominee (Child Safety Officer) | Low |
| Unknown regular teachers on the premises working with the students such as ANZUK, Outsourced Music teaching staff, Karate Instructors, Chess Instructor, etc. | * Child safe environments Information and awareness for visitors, staff, volunteers and contractors * Adequate monitoring | **Possible** | **Moderate** | **Medium** | * Refresher training for frequent contractors either through the school or through their organisations such as ANZUK, Chess Ideas and Mad on Music | Principal or nominee (Child Safety Officer) | Low |
| Visitors to the school, including parent helpers and volunteers | * Child Safe Code of Conduct * WWCC checked and recorded * Adequate monitoring | Unlikely | Moderate | Medium | * Training for frequent visitors | Principal or nominee (Child Safety Officer) | Low |
| Incursion facilitators including after school programs | * Child Safe Code of Conduct * WWCC checked and recorded * Adequate monitoring | Unlikely | Moderate | Low | * Training for frequent facilitators * Ensure Code and strategies apply in all school contexts | Principal or nominee (Child Safety Officer) | Low |