

January 2022



Dear Parents/Guardians,

Weeden Heights Primary School is looking forward to another great year of teaching and learning and would like to advise you of suggested voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through financial contributions, fundraising or volunteering your time. This has made a huge difference to our school and the extensive range of programs we can offer. Parent contributions are an essential element within this process and without this support we cannot maximise the learning opportunities for all students.

Within our school your support has allowed us to offer:

- a wide range of *curriculum experiences* and specialist subjects (Visual Art, Performing Arts, STEAM, French, Physical Education and the Stephanie Alexander Kitchen Garden program);
- our intrinsic and valued Welfare program including the engagement of a dedicated Wellbeing Officer catering for all students, families and staff. Historically funded by the Department's Chaplaincy Grant program, School Council supports it's continuation as an essential service for our school emerging from significant disruption in the delivery of the curriculum, routines, and life generally throughout the pandemic;
- enhanced digital learning opportunities including online platforms providing access to complementary reference materials supporting remote and flexible learning necessitated by the ongoing Covid-19 pandemic and equipping our students for the continuously evolving world in which we live;
- the upgrade of our outdoor learning and play areas.

With the pending facility upgrade in 2022, your ongoing support will add the 'final touches' not included in the Department funding including purpose fit furniture, fittings, display and signage to complement and enhance the functionality of our new facilities for our students and staff.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

School Council appreciates the wonderful tradition of strong parental support. Indeed, we rely heavily on your support to help supplement government funds to meet the individual needs, talents and aspirations of your children. Your continued generosity will make an enormous difference in our quest to provide and deliver an excellent range of innovative and challenging programs, within an engaging and dynamic learning environment that maximises the learning opportunities of all students.

Thank you sincerely for your continuing support.

Yours sincerely,

Kylie Campbell
Principal

Karen Jansen
School Council President

2022 Statement of Student Education Contributions

Curriculum Contributions – items and activities that students use, or participate in, to access the curriculum	Amount
Consumables, materials & equipment <ul style="list-style-type: none"> • Classroom – Shared stationery, paper, posters/charts, craft items, classroom libraries (texts & activities), incentives and rewards • English - Book boxes and targeted reading texts • Mathematics – numeracy blocks, Individual kits including playing cards, dice, counting frames, classroom manipulative equipment and resources • Visual Art – paint, crayons, canvas, glitter, coloured paper, cardboard, pencils, crayons, paints, inks, clay, wire, tape, fabric • Performing Arts - Provision of class sets of musical instruments, costumes, set props, recording and production resources • STEAM – chemicals, batteries, construction materials, provision of shared classroom robotic/electronic resources • Physical Education & Sports – Specialist coaching, equipment & incentives • Stephanie Alexander Kitchen Garden program - Ingredients & miscellaneous kitchen consumables, provision of aprons, gloves, utensils, garden consumables and equipment • French - Reading texts, games, craft and food items 	\$235.00
Online Licences and Subscriptions – Matific, Literacy Planet & Essential Assessments	\$40.00
ICT Devices – provision of devices from shared classroom sets - Notebooks, iPads, Peripherals, Cameras, Printers, Configuration, maintenance, server/system costs	\$145.00
Printing and photocopying of worksheets and learning materials	\$10.00
Sub Total - \$430 per child	\$
Other Contributions - for non-curriculum items and activities	
First aid - equipment and supplies	\$5.00
Student wellbeing programs – School funded Wellbeing Officer and welfare program <i>Suggested - \$135 per student or \$270 per family</i>	\$ (Insert Amount)
Working Bee Contribution: A contribution to support school grounds maintenance and improvements in lieu of attendance. <i>Suggested - \$100 per family in lieu of attendance at all working bees OR \$50 per family together with attendance at least 2 scheduled working bees.</i>	\$ (Insert Amount)
Sub Total	\$
Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. <i>Suggested - \$20 per student OR \$40 per family.</i>	\$ (Insert Amount)
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. <i>Suggested - \$50 per student OR \$100 per family.</i>	\$ (Insert Amount)
Sub Total	\$
Total Amount	\$

Educational items for students to own

Weeden Heights Primary School is no longer able to provide families with the option to purchase book packs and personal use items via the school. We have provided separately a list of items that the school recommends you purchase and provide for your child to **individually own and use**. All items should be clearly labelled with your child's name.

Extra-Curricular Items and Activities

Weeden Heights Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Proposed Extra-Curricular items and activities include:

- Camps, excursions and incursions
- Senior school interschool sports program
- Sporting events and activities
- Whole school swimming program
- School Magazine
- Year 6 graduation

Mindful of expenses at this time of year, and also to ensure that the best possible value for money is obtained on your behalf, extra-curricular items and activities have not been included costed at this time. Full details and cost will be provided when scheduled.

Financial Support for Families

Weeden Heights Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief Fund
- Local community support and grants when available.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact either Kerry Cheetham (Business Manager) or Cindy Lim (Administration Officer) by phone on 9802 0663 or email at weeden.heights.ps@education.vic.gov.au

Payment methods

- **QKR**

Reference No: _____

Payment Date: _____



- **Direct Deposit**

Weeden Heights Primary School | BSB 033127 | A/C 950506
Please include Family Name as reference

Refunds

Parent requests for refunds for 'user-pay' items are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.